



FINANCIAL REPORT 2013

1 january - 31 december

Stichting Human Security Collective
Lutherse Burgwal 10, 2512 CB Den Haag

Den Haag, 19 februari 2014

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Introduction

HUMAN SECURITY COLLECTIVE

Financial Report 1 January – 31 December 2013

The three staff members dedicated their time to activities in basically four areas 1) visibility of the foundation in relevant arenas through participation in seminars, meetings and panels world-wide, 2) seeking potential supporters and grant proposal writing, 3) making the hub work as a human security nodal point for civil society, policy makers, researchers and governments/inter-governmental institutions, and 4) catalyzing and accompanying advocacy on issues that constitute the heart of our work, which is strengthening and protecting political space of civil society through the nexus between security and development, youth leadership for conflict transformation in high risk areas and reforming counter terrorism financing rules and regulations that reduce the freedom of assembly, association, resource mobilization, and speech of civil society.

The Foundation had three sources of income in 2013:

- Institutional grant from Cordaid as part of the overall contribution to establish the Foundation.
- Grants for conferences from Cordaid (Cordaid Corporate Communication and Domestic)
- Consultancy income

The institutional grant in terms of staff time, travel, networking, research and conferences facilitated the establishment of the foundation in the arena where development, human rights, peace building, civil society political space intersect with countering violent extremism and broader security related issues. HSC has become a known entity within the arena, and shows it can operate as a hub that brings together civil society from grassroots to think levels, policy makers, diplomats, military and civil servants in meaningful dialogues and trajectories that contribute to an increased influence of civil society on domestic, regional and international security and CVE related issues.

A total of 572,6 days were spent by the staff on activities as indicated above. In addition 40 days were dedicated to consultancies commissioned by BUs in Cordaid and UNOY.

The staff achieved to secure grants for three projects:

1. Youth Leadership in the Mena, grant holder Cordaid, sponsor Dutch MoFA
2. Civil society for a human security strategy in Mali, grant holder Wanep, sponsor is Austrian ADA
3. Address the negative impacts of international policies on countering terrorist financing, anti-money laundering, and financial transparency on civil society, grant holder HSC, sponsor is Open Society Foundation in New York.

Herewith HSC has achieved its consultancy target and its target on acquiring project funding. The grants will appear in the 2014 project budget of the foundation.

Other achievements are the establishment of a partnership with the Abu Dhabi based Hedayah, Center of Excellence on CVE. Initiating a dialogue with the Financial Action Task Force on mitigation of the negative consequences of compliance with their CFT (countering financing of terrorism) standard and Recommendation 8 in particular. Co-convening and coordinating an international working group on FATF. Strengthening the United Network for Young Peace builders and connecting them to conversations in the security arena. Initiating a dialogue with the Ministry of Defense and their Operational team on the Mali project. Organizing and co-hosting two international seminars and policy dialogues on the nexus security and development and CVE, and human security in respectively Abu Dhabi and Istanbul. Co-organizing and convening an expert meeting with Justitia et Pax on current challenges for human rights defenders that include the impact of CFT rules and regulations. Advising member states of the Global Counterterrorism Forum on the governance structure for a new global fund on CVE and community engagement which will be established in Switzerland.

The partners that supported the founding of HSC, i.e. Kroc Institute and GPPAC contributed in-kind which helped to among others secure the grants for Mali and OSF.

HSC is planning to have an audit to be carried out before the summer of 2014.

	Actual 2013 x € 1.000	Budget 2013 x € 1.000	Actual 2012 x € 1.000
<u>Income</u>			
Contributions HSC	516	683	0
Mutation project prerequisites	44	0	0
	560	683	0
Direct Project Expenses	16	280	0
Gross margin	544	403	0
<u>Expenditures</u>			
Personnel	250	265	0
Organisation	32	52	0
General	7	57	0
Housing	5	15	0
Services	4	5	0
ICT	4	10	0
	301	403	0
Shortage	244	0	0
Other Income	0	0	0
Interest	3	0	0
Total other income	3	0	0
Result	247	0	0

Financial position

For an assessment of the financial position of the foundation, the amounts of the balance sheet (Annex A) grouped as follows:

	31-12-2013	31-12-2012
<u>Prolonged Available Capacity</u>		
Equity	246.586	0
Facilities	234	0
	246.820	0
Increase compared to previous year		
Operating surplus/ deficit	246.586	0
Addition/ withdrawal facilities	234	0
	246.820	0

Available working capital

Receivables	13.436	0
Cash and cash equivalents	587.712	0
	601.148	0
Current Liabilities	27.104	0
Working capital	574.044	0
Increase compared to previous year	574.044	0
Prepaid project costs for 2014	327.225	0
Positive balance and increase of facilities	246.820	0
	574.044	0

At year end 2013 the financial position of HSC is solid.

Treasurer
Klaas Jansen

Balance Sheet as at 31 December 2013**Bijlage A**

<u>Assets</u>	<u>31-12-2013</u>	<u>31-12-2012</u>
Current Assets		
<i>Accounts receivable</i>	13.436	0
<i>Current account</i>	<u>587.712</u>	<u>0</u>
	<u>601.148</u>	<u>0</u>
<u>Liabilities</u>		
<i>Equity</i>		
Foundation capital	0	0
Equity	<u>246.586</u>	<u>0</u>
	246.586	0
<i>Facilities</i>		
Professional Development	<u>234</u>	<u>0</u>
	234	0
<i>Current liabilities / accounts payable</i>	27.104	0
<i>Advanced project payments</i>	327.224	0
	<u>601.148</u>	<u>0</u>

Operating Account*Statement of income and expenses***Annex B****Income**

		<u>Actual 2013</u>	<u>Actual 2012</u>	<u>Budgeted 2013</u>
Contribution Cordaid to HSC	516.179	0	682.775	
Mutation advanced project payment	43.786	0	0	
Interest	2.946	0	0	
Other Income	25	0	0	
		562.937	0	682.775

Expenditures

Staff costs	249.801	0	265.000	
Organisation Expenses	31.875	0	51.500	
General Expenses	7.207	0	56.575	
Housing Costs	4.677	0	15.000	
Services Cordaid	3.706	0	5.000	
ICT	3.519	0	9.700	
Project Charges	15.566	0	280.000	
		316.351	0	682.775

Results Financial Year**246.586****0****0**

Accounting Principles

Annex C

Receivables

The receivables are valued at their nominal value.

All receivables are reviewed individually and decided upon whether it is doubtful.

In case of doubt a provision for bad debt is created.

Other Assests and Liabilities

Unless mentioned otherwise, these are valued at their nominal value.

Provision for Professional Development

A provision has been created for keeping and developing the knowledge and expertise of the staff members.

Principles for Determining the Results

Revenues and expenses are accounted for in the period they are related to, regardless of whether they have been received or paid at that moment.

Revenues are incorporated if they have been realized. Expenses are accounted for if they are foreseeable.

Notes to the Balance Sheet as at 31 December 2013**Bijlage D**

<u>Assets</u>	<u>2013</u>	<u>2012</u>
Accounts receivable		
Consultancy	7.800	0
Interest ABN/Amro	2.946	
Tickets Washington (OSF)	2.594	
Other	96	0
Total accounts receivable	13.436	0
<u>Liquid assets</u>		
Cash	0	0
Bank Account	587.712	0
Total Liquid Assets	587.712	0
<i>These are directly requestable balances.</i>		
<u>Liabilities</u>		
<u>Equity</u>		
Foundation capital	0	0
<u>General Reserve</u>		
Balance as of 1 January	0	0
Increase: result financial year 2013	246.586	0
	246.586	0
Balance at 31 December	246.586	0
<u>Provision Professional Development</u>		
Balance at 1 January	0	0
Increase: endowment	234	0
Decrease: various trainings and courses	0	0
	234	0
Balance at 31 December	234	0

	<u>2013</u>	<u>2012</u>
<i><u>Accounts payable</u></i>		
Still to be paid holiday contribution/ days	12.445	0
Tax authorities	4.530	0
PFZW (pension fund)	0	0
Justice and Peace	5.205	0
Accountant	2.100	
Miscellaneous	<u>2.824</u>	<u>0</u>
Total accounts payable	<u>27.104</u>	<u>0</u>
<i><u>In advanced received contributions:</u></i>		
Cordaid Projects (see annex F)	-43.786	0
Cordaid projects (in advance payment 2013)	<u>371.010</u>	<u>0</u>
Balance at 31 December	<u>327.224</u>	<u>0</u>

Notes to the Operating Account*On the Status on Income and Expenses***Bijlage E**

<u>Income</u>	<u>Actual 2013</u>	<u>Actual 2012</u>	<u>Budgeted 2013</u>
Contributions:			
Cordaid Institutional	461.375	0	461.375
Conferences	27.804	0	6.000
Consultancies	27.000	0	12.000
KROC/FFF (in kind)	0	0	70.000
GPPAC (in kind)	0	0	83.400
Fundraising project	0	0	50.000
	<u>516.179</u>	<u>0</u>	<u>682.775</u>
Mutation Project Requirement:			
Balance at 1 January	0	0	0
Balance at 31 December	<u>-43.786</u>	<u>0</u>	<u>0</u>
Mutation Required	43.786	0	0
<i>* For a complete overview on projects income and expenses see Annex F</i>			
Interest Income			
Interest Banks	<u>2.946</u>	<u>0</u>	<u>0</u>
	2.946	0	0
Other Income			
lease staff for third parties	0	0	0
Miscellaneous Income	<u>25</u>	<u>0</u>	<u>0</u>
	25	0	0
Total Income	<u>562.937</u>	<u>0</u>	<u>682.775</u>

Expenditures

	<u>Actual</u> <u>2013</u>		<u>Actual</u> <u>2012</u>	<u>Budgeted</u> <u>2013</u>
Personnel Expenses				
Salaries	187.453	0	194.400	
Social Security Expen:	24.222	0	25.000	
Verg.zkv	3.219	0	3.500	
Pension wg	18.446	0	19.100	
Travel expenses w/w	2.596	0	3.000	
Other pers.expenses	0	0	0	
Hired personnel	6.975	0	13.000	
Arboservice	0	0	0	
Insurance ZW	1.939	0	2.000	
Professional Development	4.950	0	5.000	
Sick pay	0	0	0	
	249.801		0	265.000

Salaries:

Travel expenses commuting:

Professional Development:

Organisation Expenses

Phone costs etc.	2.129	0	3.000	
Postage	0	0	0	
Banking costs	328	0	0	
Office supplies	351	0	0	
Insurances	478	0	0	
Subscriptions / documentation	287	0	4.000	
copying costs, etc.	755	0	0	
Conferences / seminars (abroad)	27.164	0	44.500	
Contributions	0	0	0	
Other organisational costs	383	0	0	
	31.875		0	51.500

General Expenses

audit fees	2.100	0	0	
KKA-TAD/administration	605	0	10.000	
publicity	401	0	6.000	
cost management (board)	1.205	0	12.000	
Travel-accommodation expenses (NL)	828	0	0	
General Costs	2.068	0	28.575	
Seminars (internal)	0	0	0	
Meeting costs	0	0	0	
	7.207		0	56.575

Expenditures

	<u>Actual 2013</u>	<u>Actual 2012</u>	<u>Budgeted 2013</u>
Housing Expenses			
Rent	<u>4.677</u>	<u>0</u>	<u>15.000</u>
	4.677	0	15.000
Services Cordaid			
Housekeeping services	3.041	0	4.000
General services/Repro	665	0	1.000
depreciation inventory	<u>0</u>	<u>0</u>	<u>0</u>
	3.706	0	5.000
Automation			
ICT	<u>3.519</u>	<u>0</u>	<u>9.700</u>
	3.519	0	9.700
Activity-project Expenses			
Cordaid Institutional	0	0	280.000
Conferences	15.566	0	0
Consultancies	<u>0</u>	<u>0</u>	<u>0</u>
	15.566	0	280.000
Total	<u>316.351</u>	<u>0</u>	<u>682.775</u>
 <u>Staffing</u>	 <u>Number Fte's</u>	 <u>Number Fte's</u>	 <u>Number Fte's</u>
Management	1,00	0,00	1,00
business expert	1,80	0,00	1,80
	<u>2,80</u>	<u>0,00</u>	<u>2,80</u>
Total	2,80	0,00	2,80
Internships positions 0 persons	0,00	0,00	0,00

	Cordaid Institutional	Conferences	Consultancies	Total Projects
Income				
Balance Sheet as of 1 January 2013	0	0	0	0
Contributions (in advance)				
Cordaid	461.375			461.375
Cordaid		27.804	22.800	50.604
UNOY			4.200	4.200
				0
				0
Other Income				0
Total External Income	461.375	27.804	27.000	516.179
Total Income	461.375	27.804	27.000	516.179
Expenditures				
Debited				
Debited to projects etc.	505.161	12.239	27.000	544.400
Direct Project Costs		15.566	0	15.566
Total Expenditures	505.161	27.804	27.000	559.966
Balance Projects	-43.786	0	0	-43.786